



The Lodge Internship Program

To: Studio Internship Candidate

From: Studio Manager

Subject: The Lodge Internship Program

The Lodge Recording Studios is interested in having qualified internship candidates apply to our program.

The program last 3 months and is a non-paid position. The hours are based on a 40 hour work week, but are not limited to these hours. There will be occasions when sessions take place in the evening and on weekends.

At the end of the 3 month program the goal is for the candidate to be fully capable of assisting a recording engineer in all aspects of a recording session. The more initial recording aptitude that the candidate has, the quicker they will learn how to become a 2nd engineer and then be able to learn how to engineer session of their own.

Duties include: (but not limited to):

- Setting up recording sessions
- Assisting engineer throughout the course of a session
- Setting up microphones and headphones
- Assisting with the loading-in of equipment
- Studio housekeeping and cleanup
- Running studio errands
- Making copies and dubs for customers
- Editing and assembly of audio track on audio workstation
- Burning CD copies and making CD labels
- Converting and uploading MP3 files to clients

Interested candidates should submit a resume to the attention of:

The Lodge Recording Studios
Attn: Studio Manager/Intern Program
3350 Roosevelt Ave
Indianapolis, IN 46218
info@thelodgestudios.com